APPLICATION FOR SIGN PERMIT

**City of Sheldon, Iowa**

*Form updated Oct 2021*

Applicant Name: Business Name:

Address of Site: Address of Applicant:

Phone: Email:

PERMANENT SIGNS

The undersigned hereby applies for a permit to:

\_\_ Construct \_\_ Alter \_\_Replace \_\_ Relocate \_\_ Face Change \_\_ Enlarge

Text/Description of Sign - Please also include if purpose if for on-premise (for the business) or off premise (advertising for activities not on the premises):

Message on one side?

Both Sides? \_\_\_\_\_ Digital sign?

Length, width and area: (**\_\_\_ x \_\_\_) = \_\_\_\_\_\_** Cost

Height (inc base):

 Materials (Wood, Plastic, Metal, etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of base: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Zoning District: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Setback measurements from front & side property lines \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approximate date of installation:



Temporary/Special Event Signs:

The undersigned hereby applies for a sign permit for \_

 For (# of)

days from

thru

Zoning\_\_\_\_\_

Message

Setback\_\_\_\_\_ Size of Sign \_

Draw Sign - Show Relationship to any buildings, streets, etc. Show setbacks and location on lot or on building. You may use the map feature in [www.beacon.schneidercorp.com](http://www.beacon.schneidercorp.com) or attach a separate sheet.

NOTICE

Permits expire if installation is not complete within 1 year of issuance. It is the responsibility of the applicant to determine if any subdivision covenants or easements may affect this project. Once application is completed, turn in at city offices. Absolutely no permit will be issued on the spot. The Zoning Administrator may require a conference before issuance. The undersigned agrees to comply in all respects with the provisions of the Outdoor Sign Regulations and Zoning Ordinances of the City of Sheldon and agrees to hold and save the City harmless from any damages arising from defective construction or disrepair of sign or damages from any source arising from its erection, use or maintenance, and further agrees to assume all liability for damages from any cause as stated above.

Applicant Name (please print)

Signature Date

-- OFFICE USE ONLY --

Approved Signature of Zoning Officer

Fee Date

Disapproved

Reservation/Stipulations/Comments: